

1.1. Salary Bills

1.1.1. 05162704001 - DDO Request - Google Chrome


BILL SUBMISSION

In Case "ERROR:Duplicate Values Violates" [click here](#)

DDO CODE	05162704001-JD INSURANCE VJA	
Messenger Name	nn	
Form No	047	Form Description: PAYBILLS
Month	03	Year: 2018
Head Of Account	2235-60-105-00-03-010-011-N-V-N-1	
Gross	740135	Net Amount: 527860
Deductions	212275	

List of Employees Included In Bill

Sno	Empcode	Name	Designation	Gross	Deductions	Net
	0300960	Presingu.Venkateswara Rao	Office Superintendent	97326.00	15400.00	81926
	0366905	Mortha.Dhana Lakshmi	Senior Accountant	34013.00	9912.00	24101
	0367973	Kajuluri.Annapurna	Senior Accountant	37045.00	9815.00	27230

 Salary Bills includes monthly salary bills of the employees, DA ariars, surrender bills, Automatic Advancement Scheme Bills etc. which are classified under detailed HOA 010 Salary.

1.1.2. 05162704001 - DDO Request - Google Chrome

BILL SUBMISSION

In Case "ERROR:Duplicate Values Violates" [click here](#)

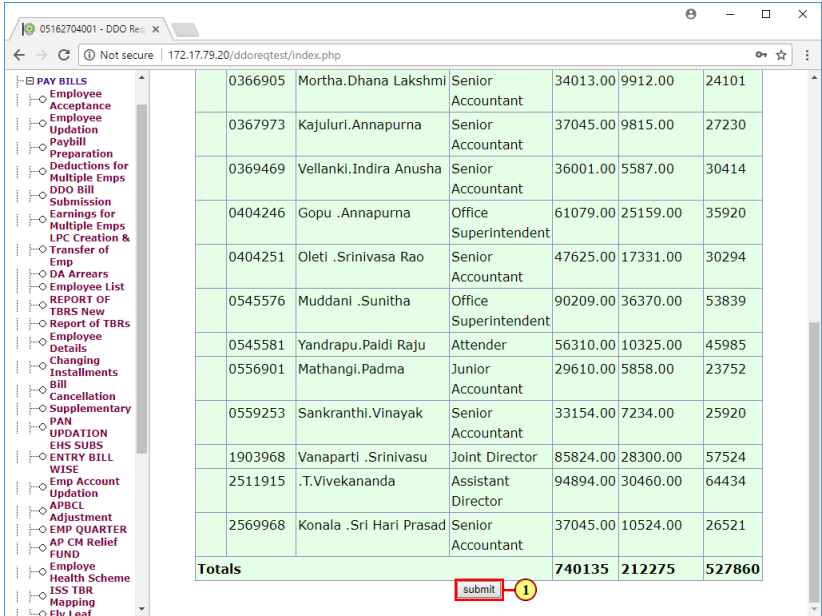
DDO CODE	05162704001-JD INSURANCE VJA	
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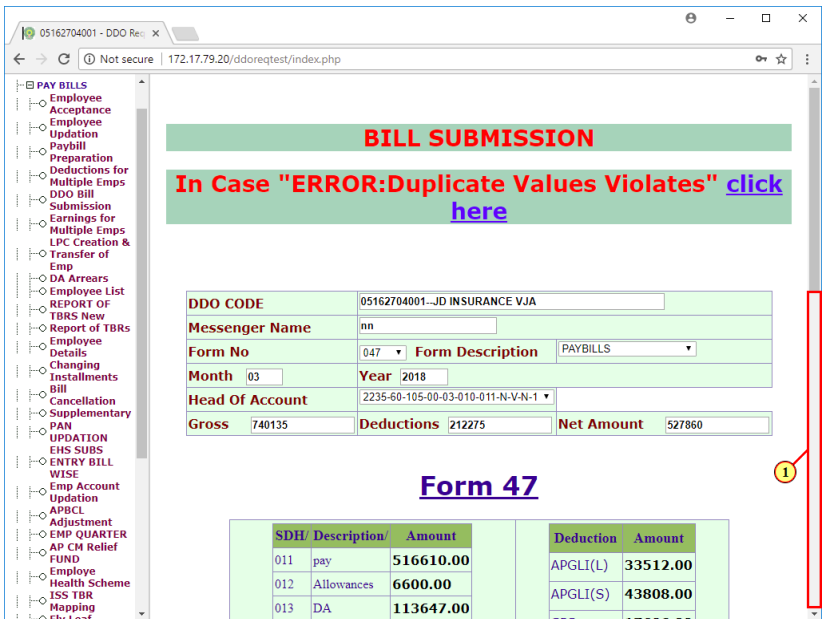
Step	Action
(1)	Clicking in the scroll area displays the desired area.

1.1.3. 05162704001 - DDO Request - Google Chrome



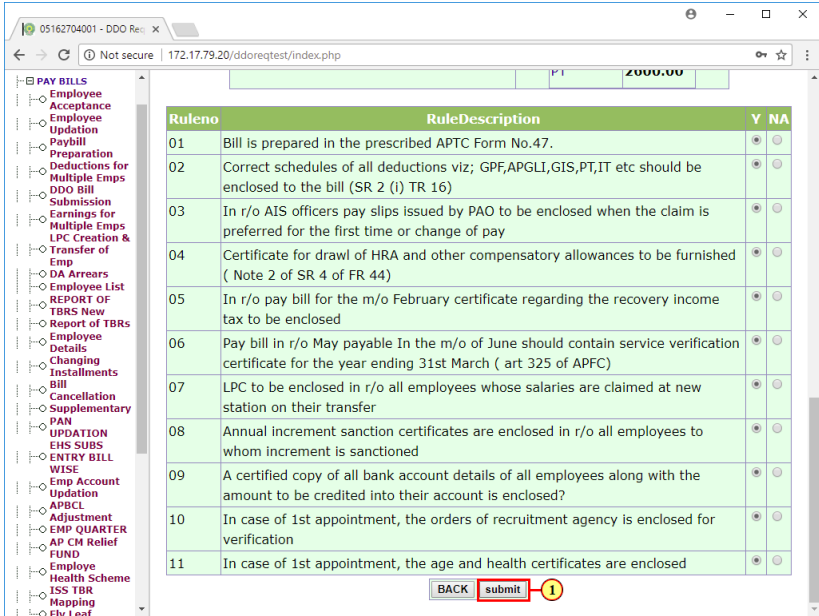
Step	Action
(1)	Click submit .

1.1.4. 05162704001 - DDO Request - Google Chrome



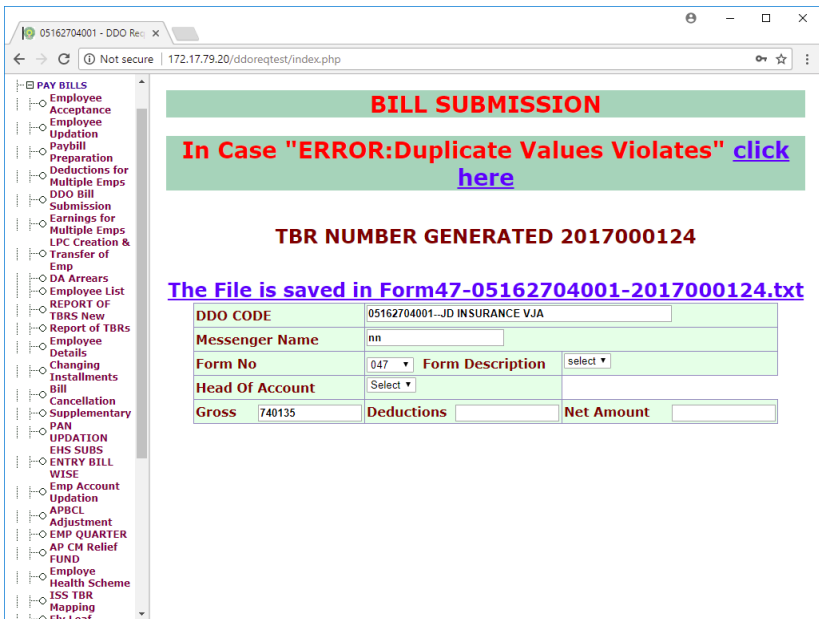
Step	Action
(1)	Clicking in the scroll area displays the desired area.


1.1.5. 05162704001 - DDO Request - Google Chrome



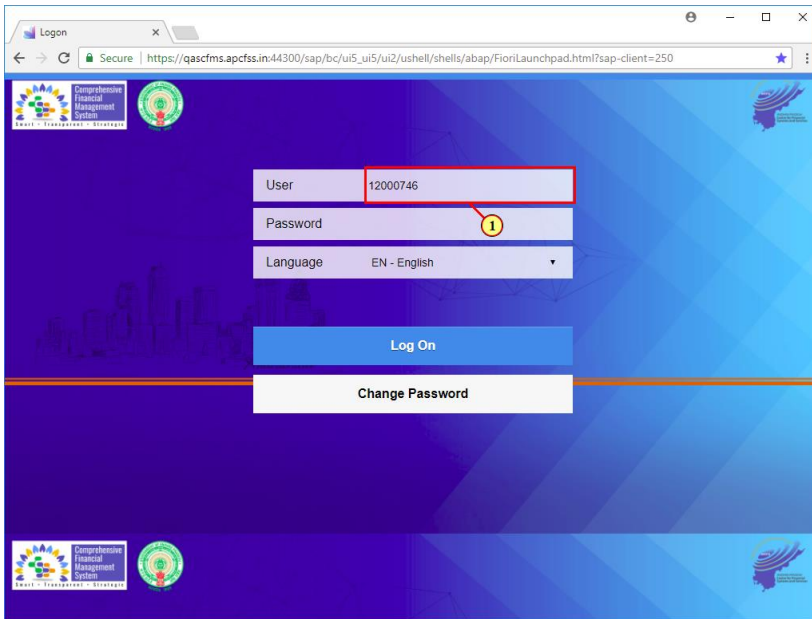
Step	Action
(1)	Click submit .

1.1.6. 05162704001 - DDO Request - Google Chrome



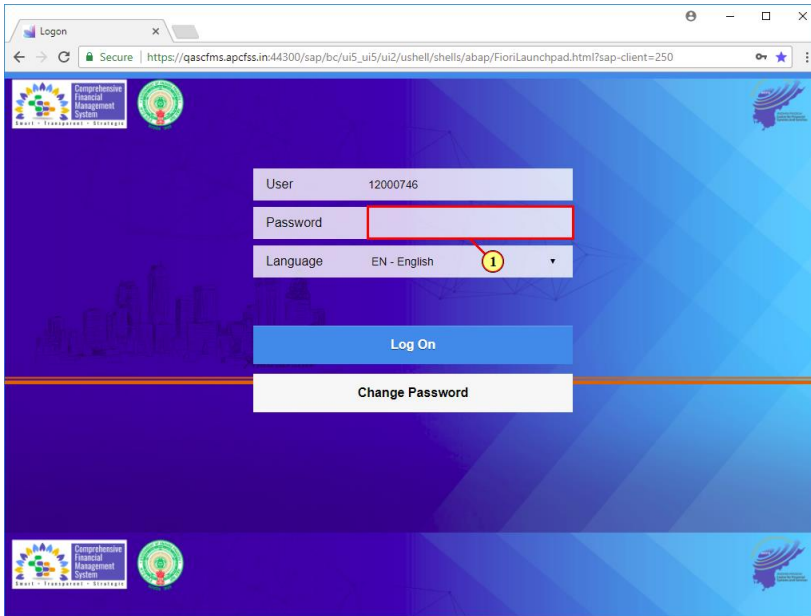
	Note the TBR Number Generated.
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1.1.7. Logon - Google Chrome



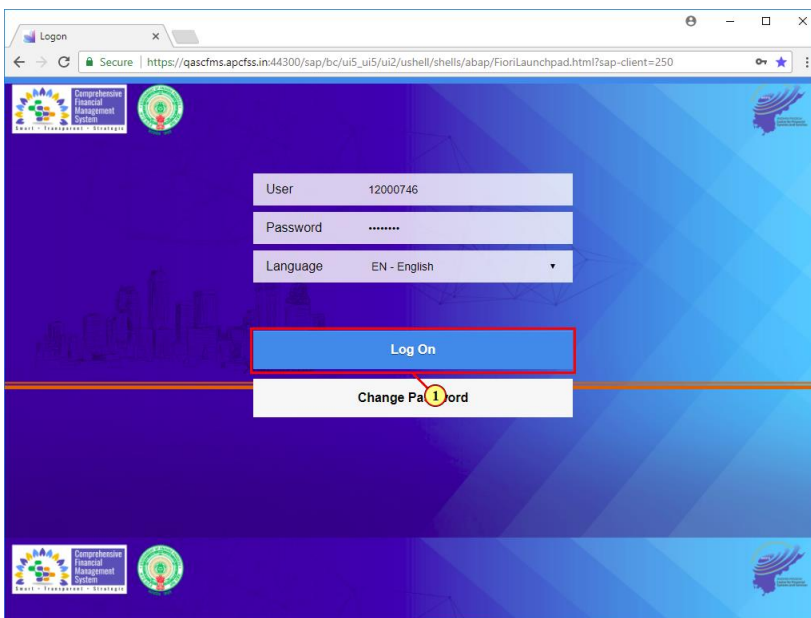
Step	Action
(1)	The User field is filled out.

1.1.8. Logon - Google Chrome



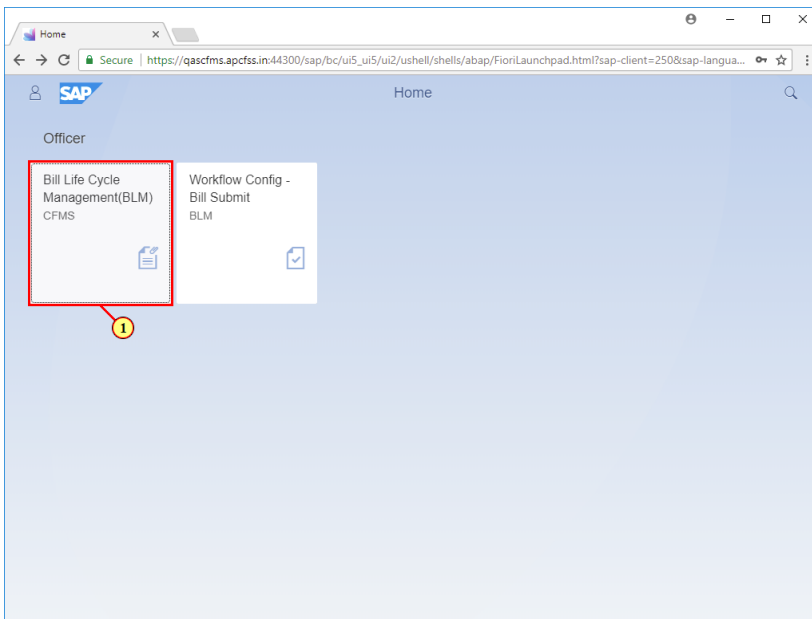
Step	Action
(1)	The Password field is filled out.

1.1.9. Logon - Google Chrome



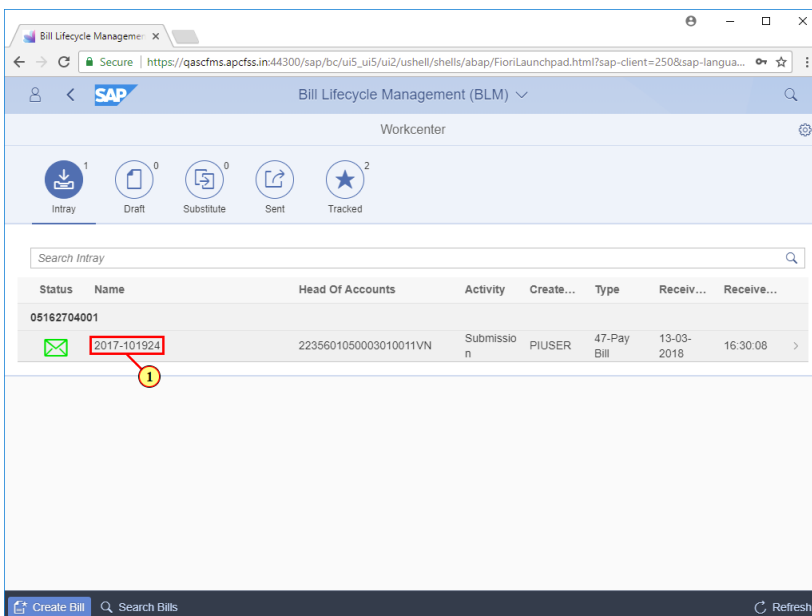
Step	Action
(1)	Click Log On .

1.1.10. Home - Google Chrome



Step	Action
(1)	Click Bill Life Cycle Management (BLM) .

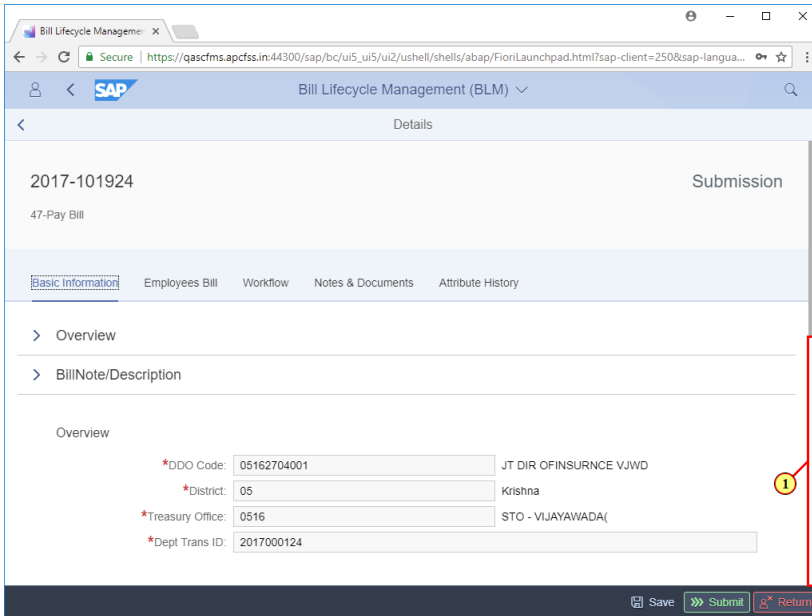
1.1.11. Bill Lifecycle Management (BLM) - Google Chrome



Step	Action
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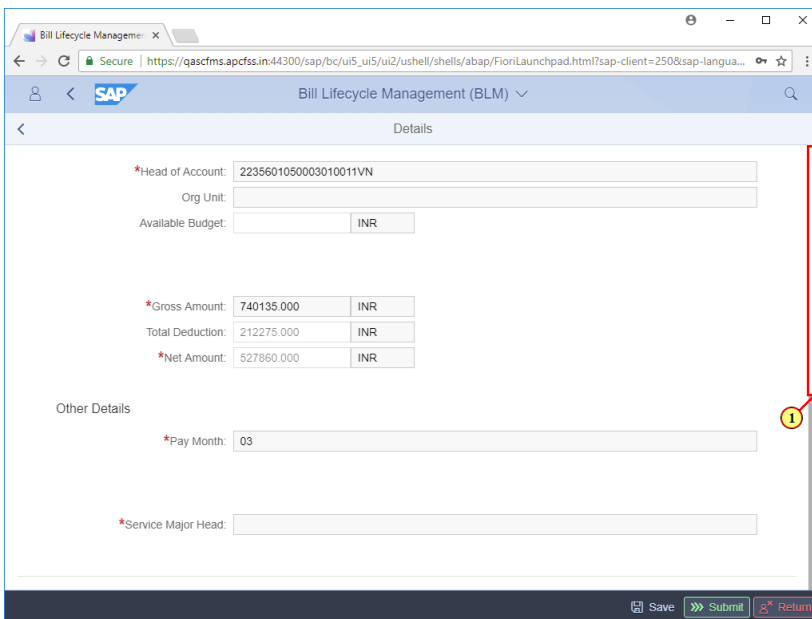
Step	Action
(1)	Click 2017-101924 .

1.1.12. Bill Lifecycle Management (BLM) - Google Chrome



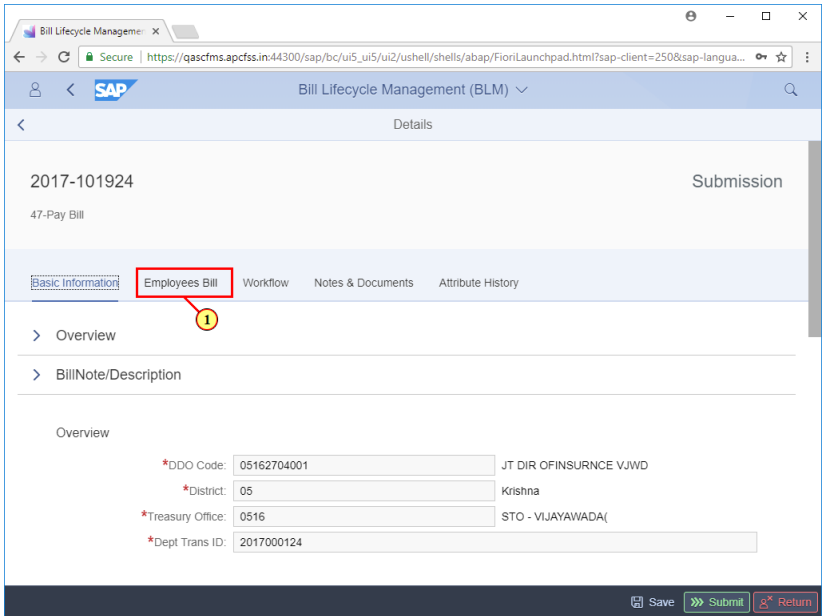
Step	Action
(1)	Clicking in the scroll area displays the desired area .

1.1.13. Bill Lifecycle Management (BLM) - Google Chrome



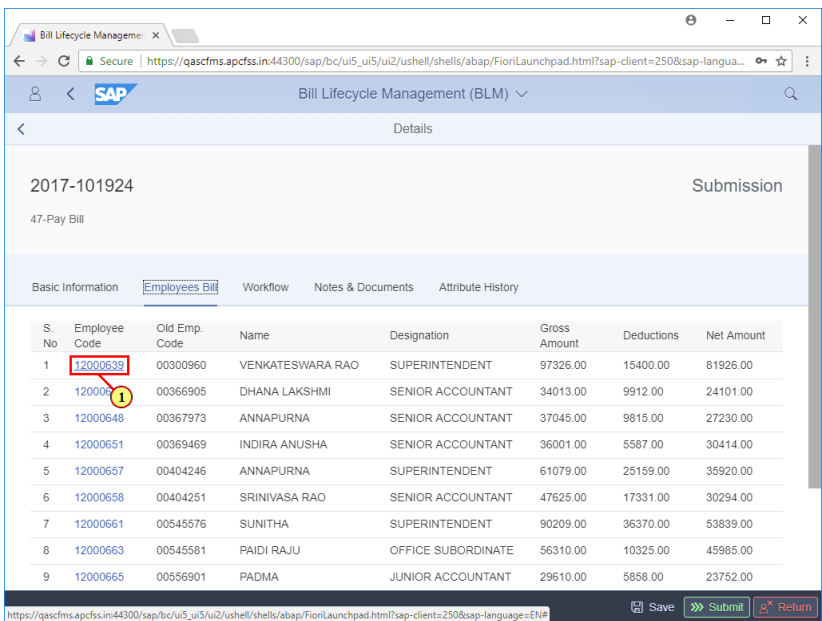
Step	Action
(1)	Clicking in the scroll area displays the desired screen area.

1.1.14. Bill Lifecycle Management (BLM) - Google Chrome



Step	Action
(1)	Click Employees Bill .

1.1.15. Bill Lifecycle Management (BLM) - Google Chrome



Step	Action
(1)	Click 12000639.

1.1.16. Bill Lifecycle Management (BLM) - Google Chrome

2017-101924 Submission

47-Pay Bill

Basic Information

Type	Earnings	Deductions
BASIC PAY	67990.00	
FAMILY PAY	75.00	
DEARNESS ALLOWANCES	14963.00	
HOUSE RENT ALLOWANCE	13598.00	
CITY COMPENSATORY ALLOWANCE	700.00	
INTERIM RELIEF	0.00	

S. No	Employee Code		Gross Amount	Deductions	Net Amount
1	12000639		97326.00	15400.00	81926.00
2	12000647	EWf SUBSCRIPTION	34013.00	9912.00	24101.00
3	12000648	GPF SUBSCRIPTION	37045.00	9815.00	27230.00
4	12000651	GIS INS FUND	36001.00	5587.00	30414.00
5	12000657	PROFESSIONAL TAX	61079.00	25159.00	35920.00
6	12000658	INCOME TAX	47625.00	17331.00	30294.00
7	12000661	EHF SUBSCRIPTION	90209.00	36370.00	53839.00
8	12000663		56310.00	10325.00	45985.00
9	12000665	00556901 PADMA JUNIOR ACCOUNTANT	29610.00	5858.00	23752.00

Net Amount : 81926 Close

Save Submit Return

Step	Action
(1)	Click Close.

1.1.17. Bill Lifecycle Management (BLM) - Google Chrome

2017-101924 Submission

47-Pay Bill

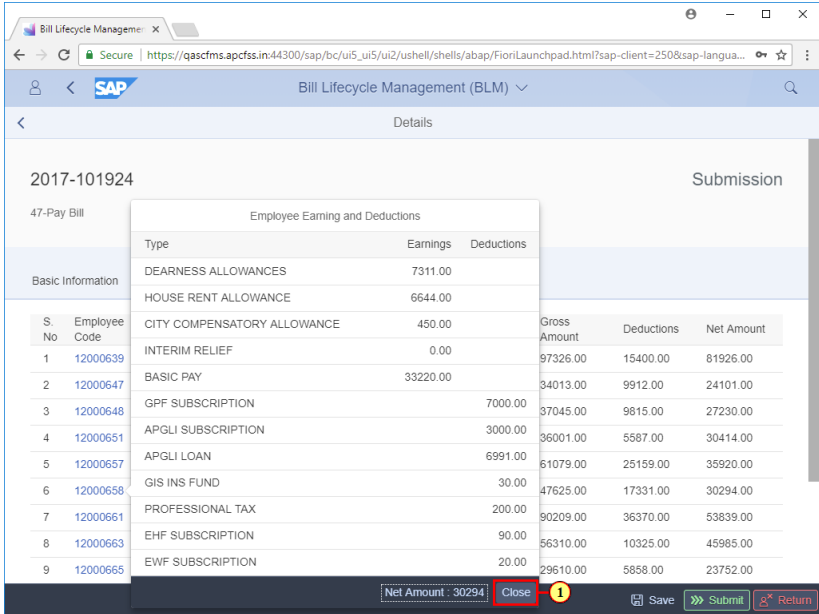
Basic Information Employees Bill Workflow Notes & Documents Attribute History

S. No	Employee Code	Old Emp. Code	Name	Designation	Gross Amount	Deductions	Net Amount
1	12000639	00300960	VENKATESWARA RAO	SUPERINTENDENT	97326.00	15400.00	81926.00
2	12000647	00366905	DHANA LAKSHMI	SENIOR ACCOUNTANT	34013.00	9912.00	24101.00
3	12000648	00367973	ANNAPURNA	SENIOR ACCOUNTANT	37045.00	9815.00	27230.00
4	12000651	00369469	INDIRA ANUSHA	SENIOR ACCOUNTANT	36001.00	5587.00	30414.00
5	12000657	00404246	ANNAPURNA	SUPERINTENDENT	61079.00	25159.00	35920.00
6	12000658	00404251	SRINIVASA RAO	SENIOR ACCOUNTANT	47625.00	17331.00	30294.00
7	12000661	00545576	SUNITHA	SUPERINTENDENT	90209.00	36370.00	53839.00
8	12000663	00545581	PAIDI RAJU	OFFICE SUBORDINATE	56310.00	10325.00	45985.00
9	12000665	00556901	PADMA	JUNIOR ACCOUNTANT	29610.00	5858.00	23752.00

Save Submit Return

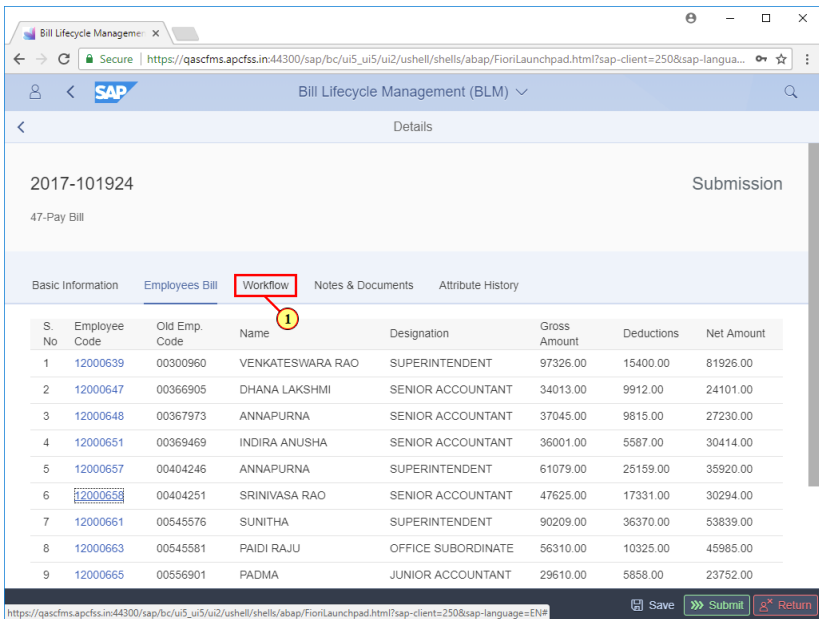
Step	Action
(1)	Click 12000658 .

1.1.18. Bill Lifecycle Management (BLM) - Google Chrome



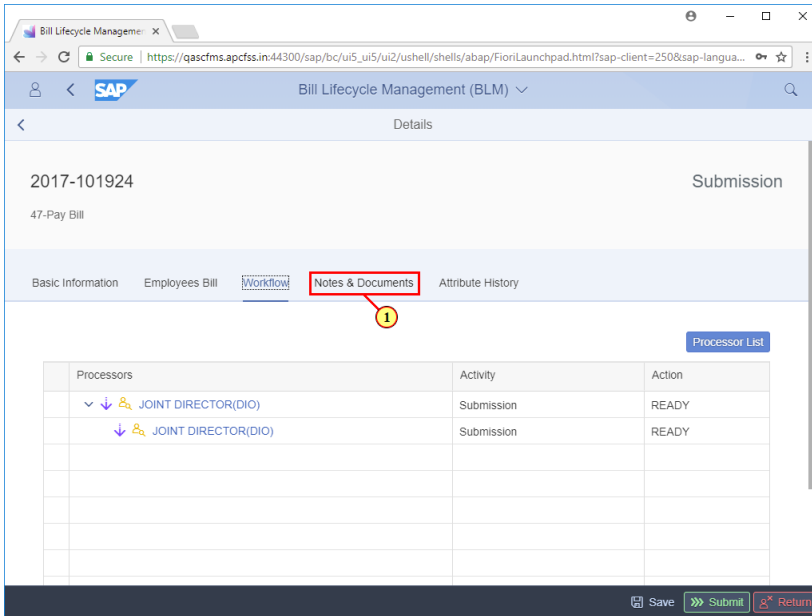
Step	Action
(1)	Click Close .

1.1.19. Bill Lifecycle Management (BLM) - Google Chrome



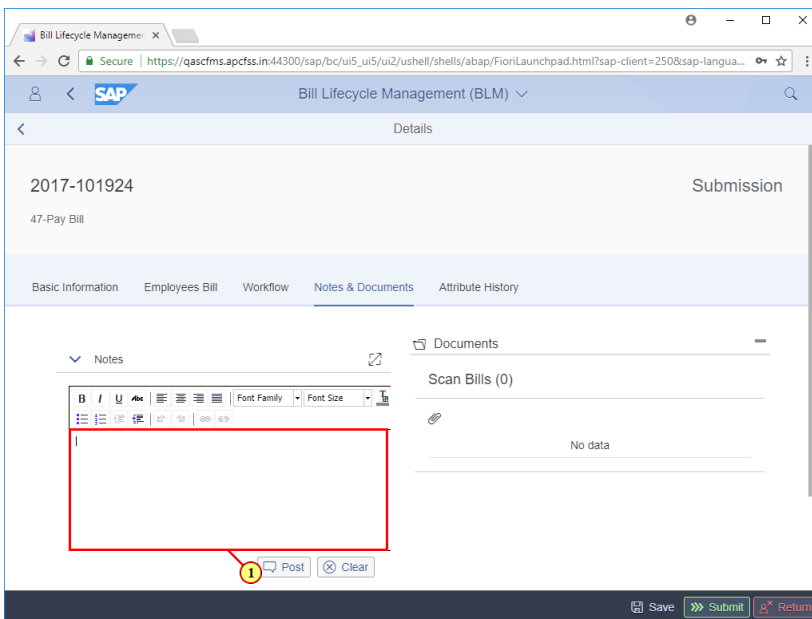
Step	Action
(1)	Click Workflow .

1.1.20. Bill Lifecycle Management (BLM) - Google Chrome



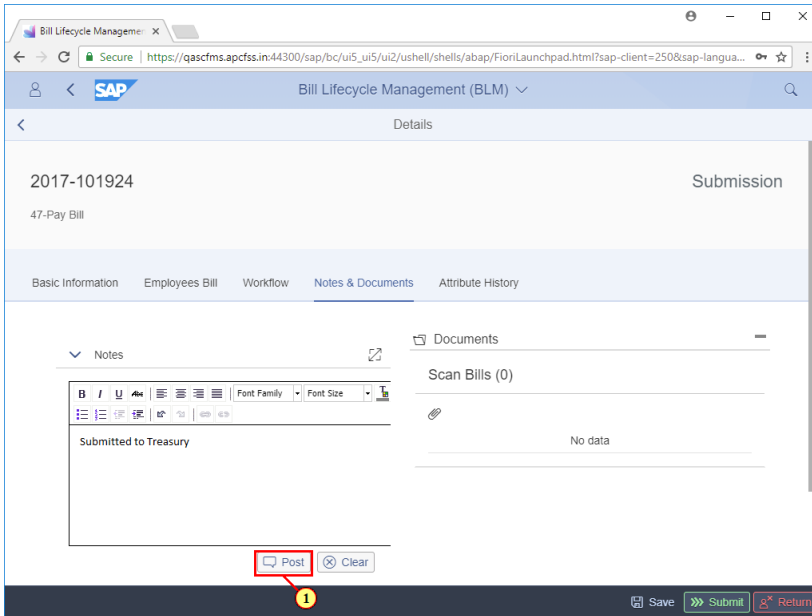
Step	Action
(1)	Click Notes and Documents .

1.1.21. Bill Lifecycle Management (BLM) - Google Chrome



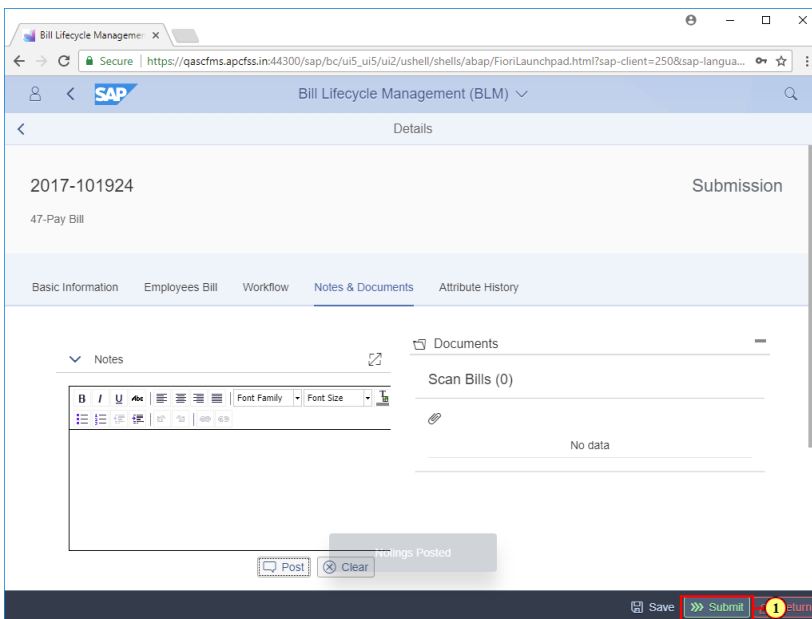
Step	Action
(1)	A text is entered in the Notes text field .

1.1.22. Bill Lifecycle Management (BLM) - Google Chrome



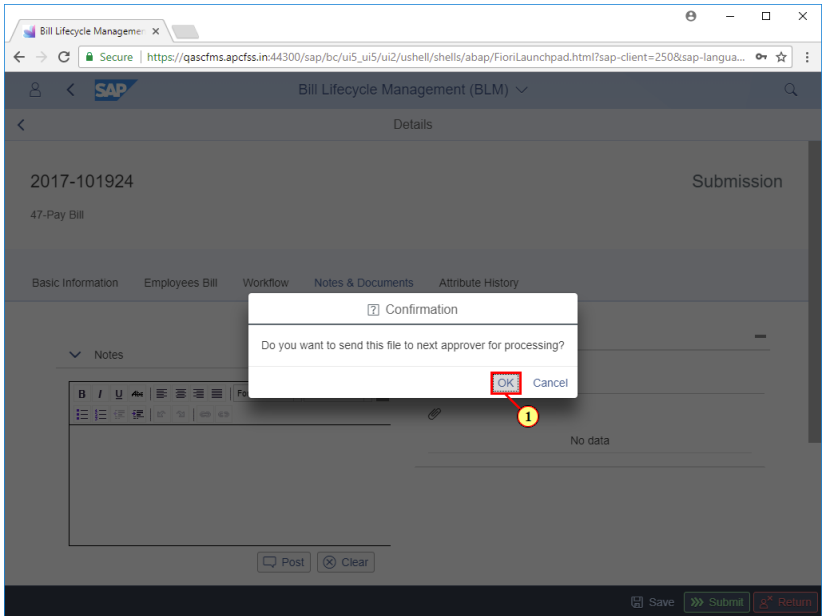
Step	Action
(1)	Click Post .

1.1.23. Bill Lifecycle Management (BLM) - Google Chrome



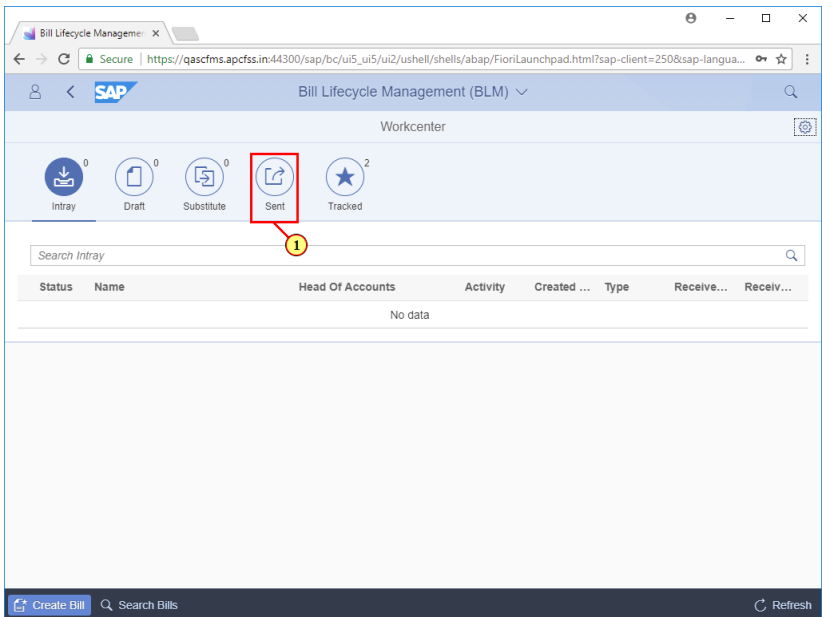
Step	Action
(1)	Click Submit .

1.1.24. Bill Lifecycle Management (BLM) - Google Chrome



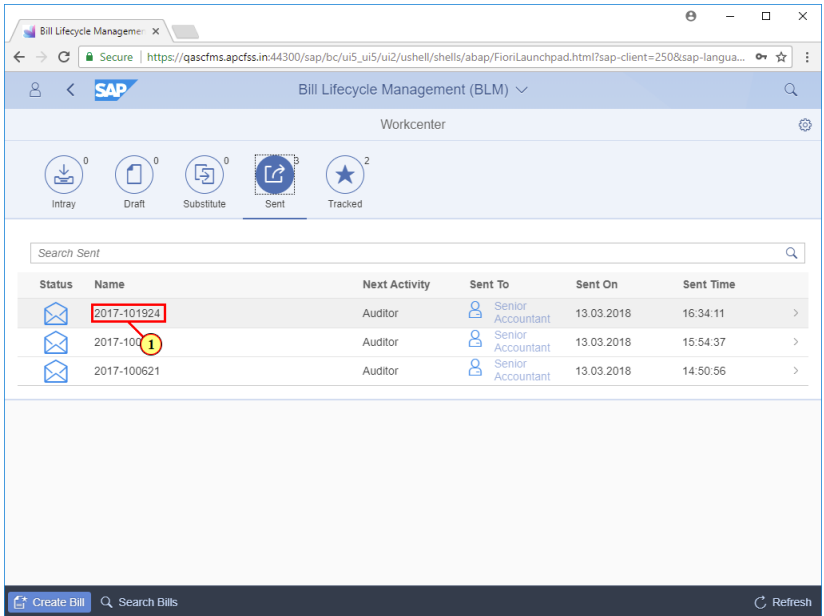
Step	Action
(1)	Click OK .

1.1.25. Bill Lifecycle Management (BLM) - Google Chrome



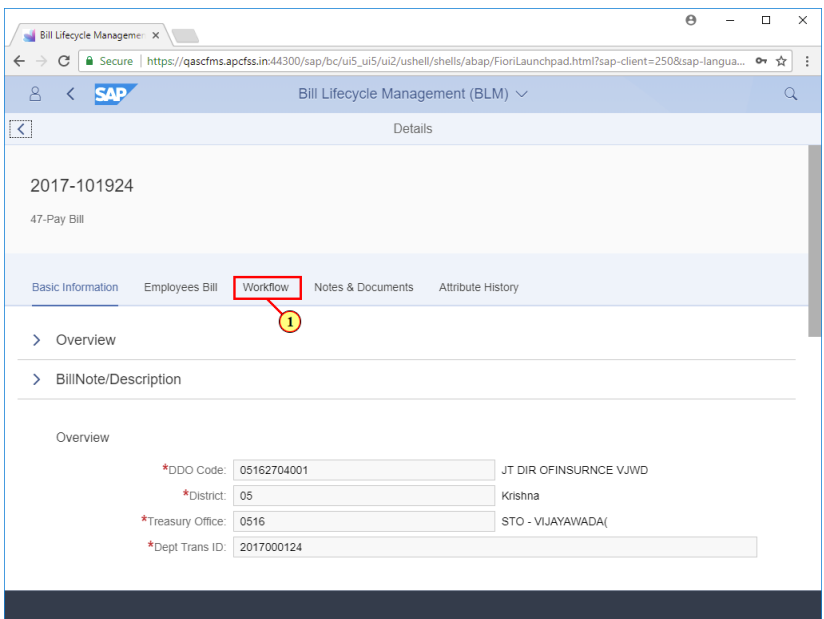
Step	Action
(1)	Click Sent .

1.1.26. Bill Lifecycle Management (BLM) - Google Chrome



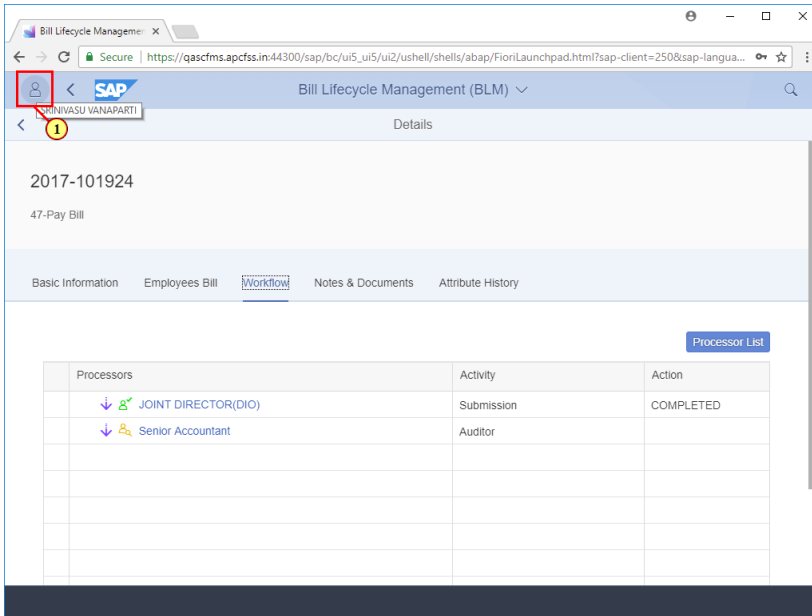
Step	Action
(1)	Click 2017-101924 .

1.1.27. Bill Lifecycle Management (BLM) - Google Chrome



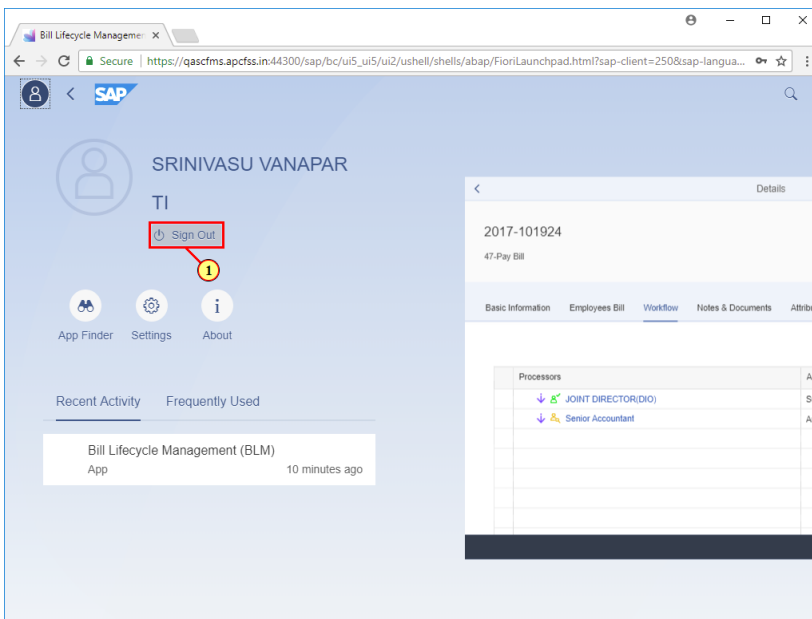
Step	Action
(1)	Click Workflow .

1.1.28. Bill Lifecycle Management (BLM) - Google Chrome



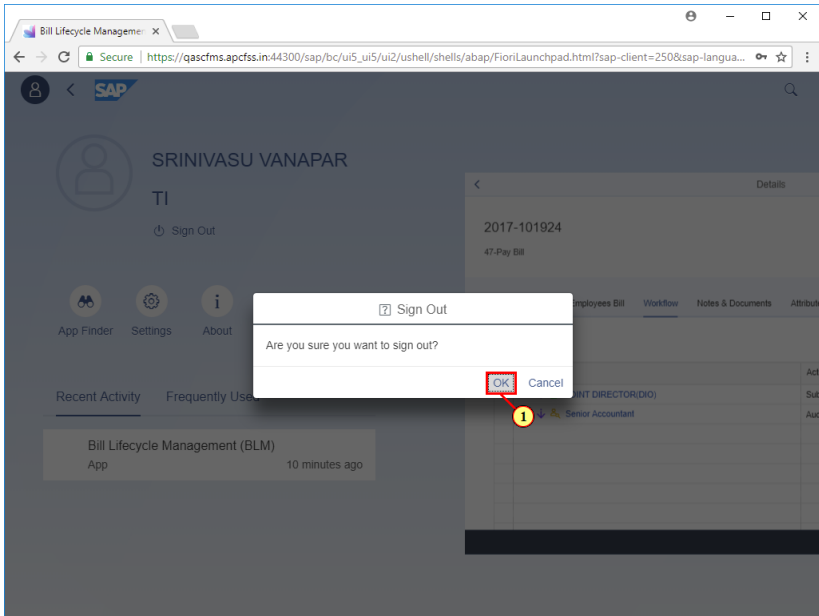
Step	Action
(1)	Click User .

1.1.29. Bill Lifecycle Management (BLM) - Google Chrome



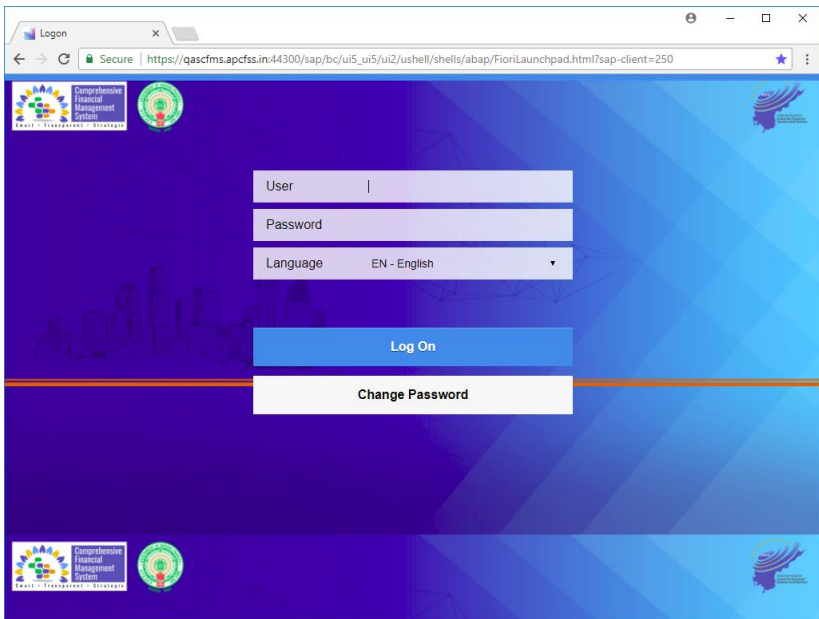
Step	Action
(1)	Click Sign Out .

1.1.30. Bill Lifecycle Management (BLM) - Google Chrome



Step	Action
(1)	Click OK .

1.1.31. Logon - Google Chrome





You have now successfully completed salary bill.