**CHECK LIST – I**

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| **CHECK LIST FOR PROMOTION TO THE POST OF JUNIOR LECTURERS AND DIET LECTURERS** **(TO BE FILLED BY THE INDIVIDUAL)** |
| **S.No.** | **Particulars** | **Details** |
| 1 | Treasury I.D. |   |
| 2 | Name of the teacher |   |
| 3 | Mention whether Direct Recruit or Promotee or Compassionate |   |
| 4 | Father's name |   |
| 5 | School typePS/UPS/HS |   |
| 6 | School DISE CODE |   |
| 7 | Name of the school |   |
| 8 | Name of the Mandal |  |
| 9 | Name of the division |   |
| 10 | Management of the school now working |   |
| 11 | Management of the school first appointed |   |
| 10 | Date of Birth |   |
| 11 | SEX |   |
| 12 | Name of the CasteOC/BC/SC/ST/OTHERS |   |
| 13 | Sub Caste |   |
| 14 | Local / Non local |   |
| 15 | IF P.H. Mention PH Category**(VH, HI, OH)** |   |
| 16 | PHC Percentage |   |
|   | **PRESENT POST PARTICULARS** |
| 17 | Post now held |   |
| 18 | Subject |   |
| 19 | Medium |   |
| 20 | Year of DSC in present cadre **[FOR DIRECT RECRUITS ONLY]** |   |
| 21 | H.T.NO [FOR DIRECT RECRUITS ONLY] |   |
| 22 | Date of issue promotion proceedings**[FOR PROMOTEES ONLY]** |   |
| 23 | Select category in present cadre**[FOR DIRECT RECRUTEES ONLY]** |   |
| 24 | Rank in present cadre**[FOR DIRECT RECRUITS ONLY]** |   |
| 25 | Date of appointment to the present cadre |   |
| 26 | Date of Regularisation in the present cadre |   |
| 27 | Date of joining in the present school |   |
| 28 | Local / Non - Local |   |
| 29 | Local District as per study certificates |   |
| 30 | Native district as per SR entry |   |
| 31 | If Inter-District Transfer **[IDT]** in SA/PSHM[LFLHM] Cadre. Mention date of joining in Chittoor District |   |
|   | **FIRST APPOINTMENT PARTICUALRS** |
| 32 | Post to which first appointed**(SGT/LP/PET/ SPL.TEACHER)** |   |
|  | a)subject |   |
|  | b)Medium |   |
|  | c)Year of DSC  |   |
|  | d)DSC Hall Ticket No |   |
|  | e)Selected Category |   |
|  | f)Rank if any |   |
|  | g) If other than DSC give the details of appointment |   |
| 33 | **Date of first appointment** |   |
|  | a)Special teacher |   |
|  | b) Regular Teacher |   |
|  | c)Date of regularization |   |
| 34 | If Inter-District Transfer **[IDT]** in SA/PSHM[LFLHM] Cadre. Mention date of joining in Chittoor District |   |
| 35 | Date of Reirement |   |

**36 . QUALIFICATIONS [ACADEMIC]**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sno** | **Name of the exam** | **Month & Year Of Passing** | **Name Of The Board/ University** | **Subjects** | **Maximum Marks** | **Secured marks** | **Percentage of marks secured** | **Class/ Grade** | **Medium** | **Period Of Study** |
| 1 | SSC/SSLC |  |  |  |  |  |  |  |  |  |
| 2 | INTER |  |  |  |  |  |  |  |  |  |
| 3 | PUC |  |  |  |  |  |  |  |  |  |
| 4 | HSLC |  |  |  |  |  |  |  |  |  |
| 5 | ORIENTLE TITLE |  |  |  |  |  |  |  |  |  |
| 6 | DEGREE |  |  |  |  |  |  |  |  |  |
| 7 | Addl. Degree |  |  |  |  |  |  |  |  |  |
| 8 | P.G |  |  |  |  |  |  |  |  |  |
| 9 | Addl. P.G. |  |  |  |  |  |  |  |  |  |
| 10 | M.Phil |  |  |  |  |  |  |  |  |  |
| 11 | Ph.D. |  |  |  |  |  |  |  |  |  |
| 12 | NET / SET EXAMS |  |  |  |  |  |  |  |  |  |
| 13 | Others(specify) |  |  |  |  |  |  |  |  |  |

**37. PROFESSTIONAL (TRAINING) QULAIFICATIONS**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **no** | **Name of the exam** | **Name of The Exam Passed** | **Month & Year of Passing** | **Name of The Board/University** | **Optionals** | **Maximum Marks Including Languages** | **Marks Secured** | **Period of Study** | **Medium** | **Percentage of Marks** |
| 1 | TTC/D.Ed. |  |  |  |  |  |  |  |  |  |
| 2 | B.Ed/B.P.Ed |  |  |  |  |  |  |  |  |  |
| 3 | Addl. Methods |  |  |  |  |  |  |  |  |  |
| 3 | PANDIT TRAINING |  |  |  |  |  |  |  |  |  |
| 4 | M.Ed/ M.P.Ed |  |  |  |  |  |  |  |  |  |
| 5 | Others(specify) |  |  |  |  |  |  |  |  |  |

**38. DEPARTMENTAL TESTS PASSED:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No** | **Name of the Departmental Test** | **Year of Passing** | **Register No.** | **Gazette No/APPSC Udyoga samachararm Month/Year in which results Published** |
| 1 | G.O TEST |  |  |  |
| 2 | E.O TEST |  |  |  |
| 3 | ACCOUNTS TEST FOR SUBORDINATE OFFICERS PART-I |  |  |  |
| 4 | ACCOUNTS TEST FOR SUBORDINATE OFFICERS PART-II |  |  |  |
| 5 | SPECIAL LANGUAGE TEST FOR THE OFFICERS OF EDUCATION DEPARTMENT IN TELUGU (HIGHER STANDARD.) |  |  |  |
| 6 | SPECIAL LANGUAGE TEST FOR THE OFFICERS OF EDUCATION DEPARTMENT IN HINDI/URDU (LOWER STANDARD.) |  |  |  |
| 7 | OTHER TESTS PASSED. |  |  |  |

**39. DETAILS OF CHARGES PENDING:**

|  |  |  |
| --- | --- | --- |
| **Particulars of Charges** | **Proceedings No & Date** | **Stage of the case** |
|  |  |  |

**40. DETAILS OF PROMOTION EVADED EARLIER:**

|  |  |  |
| --- | --- | --- |
| **Name of The Post** | **Year of Promotion Counseling** | **Reasons For Not Accepting Promotion** |
|  |  |  |

|  |  |
| --- | --- |
| **DECLARATION BY THE TEACHER** |  |
|  The particulars shown above are genuine. If found wrong I am liable for any action taken by the department. |
|  |  |
|  | **Signature of the teacher** |
|  |  |
| Verified with reference to the service register of the teacher and found correct. |
|  |  |
|  |  |
|  | **Signature of the MEO/ HM/DYEO** |